

**TOWN OF NOTTINGHAM**  
**Selectmen's Workshop**  
**December 29, 2011**

6:37 PM, Chairman Anderson opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Gary Anderson, Mary Bonser and Hal Rafter.

Others: Charles Brown, Town Administrator, Marge Carlson and Heidi Seaverns

Mr. Brown began by making recommendations for encumbrances from the 2011 budget to the Board. As in prior years, Mr. Brown explained his rationale for recommending the proposed encumbrances. One of the original recommendations that was included on the memo to the BOS can be removed. Work was done on the ambulance on Wednesday and the invoice was received today & bill has been paid. Two of the recommendations came from Mr. Brown, one from the Police Department, and two from Fire / Rescue Department.

The recommended encumbrances are as follows;

1) Revaluation of Property; 4152.10-395; Mapping update; **\$2,400.00**

2) Warrant Article #10; New Digital Mapping, **\$20,000.00.** Should be complete by the end of January. The work has been in progress but they do not invoice until the work is complete.

3) Police Dept. Pistol Permit revenue line. Line 3401.40-930; **\$184.00** for fire arms and equipment for backup and replacement.

4) Fire/Rescue: line 4220.10-014, **\$505.00**, for Ambulance Service Contract, not yet invoiced.

5) Fire/Rescue: line 4220.10-026, **\$650.00**, for Firefighter Training that has been completed but not yet reimbursed.

**Motion:** Bonser, second Rafter to approve encumbrances as recommended for a total of **\$23,739.**

**Vote:** All in favor. Motion passed: 3-0.

Ms. Carlson requested that the members review & sign manifests and checks.

Mr. Brown informed the members that we have received the notice from NH DOT of the amount that the Town received in overpayment for the Mill Pond Bridge project. The total amount is \$105,158.12. There will be an invoice to follow. There is money in the 2011 budget to pay this obligation and the check has been cut. It has been charged to the Highway Department misc line (4152.10-500) and as a result, the Highway budget will be overspent for 2011.

Ms. Seaverns asked if the members were prepared to sign the Avitar contract. Ms. Bonser stated she had not had a chance to review the materials provided. Members will address this at their meeting on Tuesday night.

Mr. Brown referenced the memo given to the Board about a complaint against the Highway Department. He reported he spoke with the complainant and he seemed to be satisfied with the resolution.

Chair Anderson asked if the Emergency Lane issue was on Tuesday's agenda and if the individuals that had made the request were coming in. Mr. Brown stated the issue was on the agenda but he is unsure whether or not the Fire Chief & Police Chief will have time to visit the site before the Board's meeting. He told the members that he had driven out to that section of Dolloff Dam Road today. He told the members that it is very rough with rock outcroppings in the

52 traveled way. He did not see how the Town could plow without extensive work to upgrade the  
53 existing traveled way. Members will try to drive out there before the meeting on Tuesday.  
54

55 Members received notice of Election Training Meetings being held over the next week around  
56 the state. They will all try to attend the session in Rochester on January 6 in the morning.  
57

58 Mr. Brown reported to the Board that he was asked if the Town had acted to indemnify  
59 employees and elected officials (RSA 31:105). The Town acted on this issue at Town Meeting in  
60 March of 1988.  
61

62 Members reviewed the proposed meeting schedule for 2012. As always, this schedule is subject  
63 to change.  
64

65 Chair Anderson asked if the members wanted to have a Pay as You Throw presentation at this  
66 year's Town Meeting. All members thought that this is an important issue and the public needs  
67 as many opportunities as possible to hear about the program before it is implemented. Chair  
68 Anderson also mentioned he would have the BOS report for the Town Report done for the  
69 meeting on Tuesday night so they could review and submit it to Ms. Chauvey.  
70

71 Mr. Brown informed the Board that he had received 4 RFP's for the bridge going into the pit.  
72 The deadline for submissions is December 30 at noon. He also told the members that he will be  
73 extending the deadline for submissions for the work on the Dame Building Steeple. He has not  
74 received any bids yet. However, he has spoken with a contractor that will be coming to take a  
75 look at the steeple over the upcoming weekend. He anticipates that this individual will submit a  
76 bid after looking at the building.  
77

78 Mr. Rafter asked if Brian Stucker could be asked to come to the meeting on Tuesday to discuss  
79 the election. Mr. Brown will contact Mr. Stucker. Mr. Rafter also mentioned the redistricting  
80 plan. The current plan gives Northwood its own representative, and Nottingham, Candia &  
81 Deerfield share a representative. He urged the members to contact our representatives to express  
82 our displeasure.  
83

84 Ms. Carlson took the opportunity to thank the Board & Mr. Brown for the performance awards  
85 given to both her & Ms. Seaverns.  
86

87 Having no further business,

88 **Motion:** Bonser, second Rafter to adjourn the meeting.

89 **Vote:** All in favor. Motion passed 3-0.

90 Meeting adjourned at 7:00 PM  
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92 Respectfully submitted,  
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96 Heidi Seaverns  
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**Approved as written at the January 3, 2012 meeting.**